



Augsburg Memorial Scholarship

P.O. Box 33515
Wright-Patterson AFB, Ohio 45433
Phone (937) 255-6302 X229
Fax (937) 255-2237



February 3, 2010

Dear Counselor,

1. The American Society of Military Comptrollers (ASMC) is an organization of professionals in the Department of Defense (DOD) and Coast Guard who are employed in the field of financial and general management, accounting, finance, budgeting, statistics, auditing, cost and management analysis, and other such fields. The purpose of ASMC is to promote and perpetuate the highest standards of performance in military comptrollership. One method of doing this is to promote education and training through the use of scholarships. The ASMC Aviation Chapter has established the Augsburg Memorial Scholarship to promote advanced business education within the surrounding community. The Augsburg Scholarship Fund promotes education and training through scholarships for university students for past academic achievements and to provide financial assistance to aid them in accomplishing their future financial management baccalaureate education goals.

2. The Augsburg Memorial Scholarship offers two scholarships, in the amount of \$1,000, to deserving continuing college students pursuing a degree in the area of financial management or systems management. Applicants must be an outstanding continuing college student who is already attending a school of higher education in the Southwestern Ohio area (or a resident of Southwestern Ohio attending a school with the continental U.S.) and who will attain sophomore status by Fall 2010. Official transcripts must support Scholastic achievement. College transcripts are required to complete the application.

3. We request your help in publicizing our program, soliciting applications from your student body, and nominating students from your institution. Multiple applications from your institution are encouraged. Applicants should include pertinent information such as, advanced placement, accelerated honors, and scholarship programs; and include the nominee's grade point average (adjusted for special/higher level of difficulty), class ranking and SAT or ACT scores, if available.

4. Nomination requirements are as follows:

a. Nominations must be typed and submitted on the official ASMC National Scholarship Program Application Form which is attached. A blank form can also be obtained from the ASMC Aviation Chapter web site at www.asmcaviation.org. Copies of the form may be reproduced, as necessary. This is the only form that may be used to submit a nomination. Continuation sheets are not to be used. The nomination portion of the form will be filled out when received by the Scholarship Chair.

b. Nominees must be outstanding continuing college students who are enrolled in a field of study relating to some form of financial management; such as, but not limited to: business administration, accounting, auditing, business law, banking, math, budget, finance, economics, systems management, operations research, and public administration.

c. Nominees must submit a minimum of two letters of recommendation, to include one from an *academic dean* and one from a *college instructor*. Letters of recommendation from other individuals cognizant of the nominee's achievements in college or in the community will also be accepted. All letters of recommendation must include their leadership abilities, extra-curricular activities in school and community, career goals, academic goals, and why the applicant needs the scholarship.

d. The official transcripts, requested above, should be attached to the application. The applicant should summarize on page two of the application form their statement of career/academic goals and financial needs. All information should be summarized on the ASMC National Scholarship form including the statement of need.

e. Nominations, including all related forms, transcripts, letters of recommendation, etc., must be submitted by March 17, 2010 to the following address:

Ms. Rebecca McCutcheon, Chair
ASMC Scholarship Committee
P.O. Box 33515
Wright-Patterson AFB, OH 45433-0215

5. Dayton's Aviation Chapter of the ASMC is pleased to recognize continuing college students for their past and current achievements by providing financial assistance in achieving their baccalaureate educational goals. This recognition cannot occur without your valued assistance to the applicants who prepare and submit their applications. Your assistance in supporting this program is greatly appreciated. Questions may be directed to Ms. Rebecca McCutcheon at 937-257-5475.

A handwritten signature in cursive script, reading "Rebecca McCutcheon". The signature is fluid and elegant, with a large initial "R" and "M".

Rebecca McCutcheon, Chair
ASMC Scholarship Committee